
Privacy Policy

Last updated: [Date] — This document is a working draft and has not yet been reviewed by a lawyer. Please have it reviewed before publishing.

Cape Crewsaders ("we", "us", "our") is committed to protecting your privacy in accordance with the Protection of Personal Information Act (POPIA) of South Africa. This Privacy Policy explains how we collect, use, store and protect your personal information when you use our website (capecrewsaders.com) or engage our crew and logistics services.

1. Information We Collect

We may collect the following types of information: (a) Contact details such as name, email address, and phone number when you enquire about our services or crew members; (b) Production details you provide when booking crew or logistics support; (c) Crew member information, including CVs, portfolios, contact details, and professional experience, submitted for the purpose of representation on our roster; (d) Technical information such as browser type and IP address collected automatically when you visit our website.

2. How We Use Your Information

We use the information we collect to: respond to enquiries and booking requests; match clients with suitable crew members; maintain and update our crew roster and website profiles; communicate with crew members and clients regarding productions; and improve our website and services.

3. Sharing of Information

We do not sell your personal information. We may share relevant details (such as a crew member's professional profile, contact information, and availability) with clients for the purpose of booking and coordinating productions. We may also share information with third-party service providers who assist us in operating our website or business, subject to confidentiality obligations.

4. Data Storage and Security

We take reasonable technical and organisational measures to protect personal information against loss, unauthorised access, or disclosure. Information is retained only for as long as necessary to fulfil the purposes outlined in this policy, or as required by law.

5. Your Rights

Under POPIA, you have the right to access, correct, or request deletion of your personal information held by us, and to object to certain processing of your information. To exercise these rights, please contact us using the details below.

6. Cookies

Our website may use cookies to improve user experience and gather anonymous site usage data. You can disable cookies through your browser settings, though this may affect site functionality.

7. Changes to This Policy

We may update this Privacy Policy from time to time. Any changes will be posted on this page with an updated revision date.

8. Contact Us

If you have any questions about this Privacy Policy or how your information is handled, please contact us at:

Cape Crewsaders

Email: peta@capecrewsaders.com

Phone: 082 415 9595

Website: capecrewsaders.com